

MINUTES

Oregon WIN Board Meeting
November 15, 2002, 1:00 – 3:00 PM
University of Oregon, Eugene

Members: John Greydanus, Alan Heywood, Mark Kramer, Cynde Leathers, Larry Pribyl, Tom Matney, Paul Snyder. **Participating Members:** Donna Carver

I. OPAN Update

John Greydanus provide an update on OPAN:

- OPAN hosted an event in Eugene on October 16 to introduce OPAN's goals and business plan to potential donors. The event was attended by 30 – 40 participants and was well received.
- Former Senator Mark Hatfield and former Governor Barbara Roberts have agreed to serve as Honorary Chairs of the OPAN Board.
- OPAN is restructuring the Board to bring on new members that will play an active role in advancing OPAN's goals
- OPAN has secured a \$40,000 matching grant from the Tucker Foundation. OPAN is close to reaching the first \$20,000 in funding that will initiate the first \$20,000 match from the Foundation.
- OPAN completed 32 weeks of programming. The 2-hour programs are produced at OSU and distributed to about 250,000 homes in the Willamette Valley. In preparation of the 2003 Legislative session OPAN is focusing on securing commitments from PEG channels and undertaking a promotional campaign.
- Oregon WIN, OPAN and the Legislative Media held a joint meeting on November 1 with PEG channel representatives. The purpose of the meeting was to solicit input from the PEG channels in preparation for the 2003 Legislative Session. The group supported Legislative Media and OPAN coverage and agreed to continue airing the public affairs programming. Recommendations included providing advance notice of events, providing taped-delayed programming during specific time-slots, and working to expand coverage through Oregon WIN.

II. Oregon WIN Updates

- Recent FCC action requires all ITFS licensees to review, correct and update the information and status of ITFS licenses. This action is required to update the status of all operating, pending, denied or contested licenses as the FCC moves ITFS responsibilities to a new bureau. The review process must be

completed by December 17, 2002. John Greydanus is undertaking this review process for all Oregon WIN licenses.

- A group of ITFS and MDS licensees have submitted a proposal to the FCC for changes in the ITFS band plan and rules. The new plan retains ITFS mid-band spectrum for video applications and creates lower and upper bands for mobile, two-way applications. NIA, WCA and many ITFS licensees support the plan. Todd Gray, Oregon WIN's legal counsel with DL&A, played a key role in drafting the proposal submitted to the FCC. Oregon WIN institutions are included in a list of licensees supporting of the proposal.
- Sprint continues to advance two-way digital applications using the ITFS spectrum. Following feasibility tests in Toronto and Houston, Sprint has launch a market test in Houston. Customers are able to self-install the modems and access high-speed, wireless connections throughout the Houston metro area.
- New Oregon WIN receive sites include Corvallis' Good Samaritan Hospital and the UO Continuation Center in Eugene. The Corvallis High School and Albany Hospital installations have been delayed pending additional cable television work. John Greydanus passed out a draft Oregon WIN Receive Site Installation Request form for review and comment. The intent of the form is to collect all relevant information about the installation prior to creating a written proposal to be signed by both parties.

III. Discussion of Network Receive Site Fees

Mark Kramer opened a discussion on the impact receive site fees may have on the development of instructional programs delivered over Oregon WIN. Since PSU is proposing to use WIN funds to cover origination fees and there is no charge for instructional use of the network, Mark raised the concern that receive site fees are the only source of ongoing costs for instructional programs. In the ensuing discussion it was noted that there is a wide range of receive sites and some operate outside of WIN control. It was also noted that the receive sites incur real costs in staffing and facility use and may find themselves unable to provide services for their own students/clients as a result of supporting students from other institutions. There was general agreement among Board members to minimize fees among members, and to eliminate receive site fees whenever possible for shared programs. The Board agreed to revisit the discussion periodically.

V. Next Meeting Date

The next Oregon WIN Board meeting will be held in January and hosted by Chemeketa Community College in Salem. The date is to be announced.